



**BOOKNET
CANADA**

**EDI Document Standards
Committee
Meeting Minutes**

18 November 2003

Version 1.0

Prepared by: Pamela Millar

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BookNet Canada EDI Documents Standards Committee – Meeting Minutes
November 18, 2003 1:00-4:00
110 Spadina Ave. Suite 504
Toronto

Committee Members Participating:

Debbi Barton, Wiley
Melanie Britton, Random House (T)
Ken Chao, Pearson (T)
Rose-Marie Decaire, Simon and Schuster
Gary Dunfield, Gaspereau Press
Richard Gokool, Fitzhenry & Whiteside
Joe Graham, Harper Collins (T)
Bob Houghton, HiPoint Software
Andrei Leus, Scholastic Canada
Bill McCarty, Pearson Education (T)
Jess Merber, BookNet Canada
Pamela Millar, BookNet Canada
Doug Minett, Bookshelf
Garry Myles, Indigo
John Sawyer, Raincoast
Stephen Schmitt, Canbook (T)
Michael Tamblyn, BookNet Canada
(Chair)
John Wright, Indigo

Absent:

Hamish Cameron, UTP

Guest:

Atilla Toke, Simon &
Schuster

T= telephone

All members of the EDI Documents Committee, including new members Gary Dunfield from Gaspereau Press and Bob Houghton from HiPoint Software, were approved by the BookNet Canada Board of Directors.

1. 820 Process

Once the 820 is approved by the EDI Documents Standards committee the process will be:

- document will be posted for request for comment by the industry
- any comments from the industry will be reviewed at the next EDI Documents Standards committee meeting in January
- final changes will be made to the specification as required

2. Review of Cross-Dock SDQ Specifications

There have been minor changes made to 850, 855, 810. Changes have a smaller impact on syntax than in the actual usage of document.

Garry Myles walked committee through changes to the core four documents.

Clarification was provided as to how the 810 will work at Indigo regarding cross dock with SDQ. The invoice is to be mapped back to the shipment that comes in. As for back orders,



there can be more than one PO on an invoice so the back order would go on a separate invoice. All shipments that are in that back order will all be on that single invoice. All Indigo stores are going to be contained on one invoice.

Indigo confirmed that if a publisher is not conducting cross-dock, the 810 will continue without any changes.

How do you distinguish the 850 as a cross dock specification?

Garry Myles confirmed that it could be done via different GS segment, IA segment, or different mailboxes. It was determined by the committee that to do this inside the document is better rather than mailbox.

GS02/03 was proposed as the segment to indicate SDQ.

All in agreement - Group consensus.

(John Sawyer is in agreement but would like to confirm this with his translation people. To notify BookNet Canada if there are any issues.)

An issue was raised as to whether there will be two sets of documents for cross-dock and non cross-dock or whether once the changes have been ratified the documents will be rolled into the regular core four set of specifications. There was group consensus that we will have 4 documents that contain optional usage to support cross dock.

The format of the POA which Indigo is expecting back will be consolidated but does not require the SDQ segment. Inventory is not specified at the store level.

Indigo was asked whether this standard would allow for POA to be generated at the store level. Can SAP accumulate individual POA's so you can analyze PO from SDQ point of view?

Indigo responded that they require consolidated POA not divided into separate POA's per store.

A question was raised on whether or not there are there documents that describe best use.

MT –once we have ratified the four documents BNC will commission a set of best practice guidelines to make recommendations. It will be reviewed by this committee before it goes out. We will circulate as we have drafts available which will probably be out by the new year.

MT – are we willing to accept this set of documents for ratification by this committee?

Motion by Garry Myles, seconded by Bill McCarty.

Accepted by committee.

Opposed – none

Abstaining – none

3. 820

As of the EDI Document Standards Committee, there were two working group meetings to discuss in depth and make recommendations. An overview was provided of the 820.

[Melanie Britton, Random House left call at 2:00]

[John Sawyer at Raincoast left call at 2:00. John supports 820 as it is but he wants to see example of EMT segment included.]

Specific issues or questions regarding the 820 were as follows:

RMR03 – when should AD be used?

This is specific to an adjustment after that fact. It is a mechanism where sometime after the original payment remittance has gone out there is an adjustment to a previous document.

A request was made to drop AJ and use ADX by itself. Payment remittance would be a number by the bookstore. Then an adjustment would be made to a payment remittance advice and not an invoice. If a previous ADX segment is used then an adjustment reason code of 74 would be implemented. Use ADX03 1x to refer to the adjustment.

We will drop AJ in RMR03 – group consensus.

ADX02 – issue that since this is a loop can we create a separate ADX loop for each claim rather than one consolidated number?

Indigo was unsure if this can be split out by SAP. Presently it is not done but they agreed it would be worthwhile. Indigo was unsure whether this can it be done for April 4th or if it is an architecture issue.

Indigo to investigate and report to committee.

4. Returns

The Returns process maps were reviewed. In the returns process the publisher:

- gets advisory
- returns response
- receives 856/810
- returns 820
- receives 820 confirming that it is the credit they agree to

The 180 is a document that has been referred to as a potential for this. This document is to be included in the returns process map. Harper Collins US is receiving a 180 from a trading partner, but it is only a one way process (eg. the trading partner advising HCB of returns to be made).

BookNet Canada will do some investigation into how 180 could be used. Joe Graham was asked to send a copy of a 180 to BookNet Canada.

The primary issue is whether the documentation coming out of the Distribution Centre should be an 857 or a combined 856/810. SAP can generate 856/810 and if the 857 was requested it could not be provided by Indigo for April 4th.

Benefits of the 856/810:

- 856 can be generated as soon as boxes leave the Distribution Centre but financial documentation would be released that evening. There is an issue of returns leaving Distribution Centre with only half of the documentation.
- Publishers are already comfortable with 856/810
- 857 would mean a new document which would require more development work
- from working group discussions, publishers found receiving two documents, 856/810, to be acceptable.

For the 857 timing is issue for Indigo. Any publishers who are close to Distribution Centre will not receive books until the next day. Any publishers who are close to the Distribution Centre will not be able to receive on the same day. Indigo also highlighted that with the 857 there is an issue with the interface systems. There is a requirement to break up financial and receiving information into two systems.

MT - how many publishers have finances separate from shipping / receiving?

- Simon & Schuster systems are linked and can validate the dollars
- Pearson does not validate
- Canbook does not validate
- HighPoint is integrated
- Scholastic it is validated

If all of the returns calculations are calculated by average this will not matter to the value on the book (calculated by a blended rate).

Decisions on 856/810 vs. 857:

- Canbook would like to see 856/810
- Scholastic decision is pending
- Wiley decision is pending
- Fitzhenry & Whiteside 856/810
- Bob Houghton is fine with whatever is best for industry
- Simon & Schuster 856/810
- Harper Collins – either is acceptable
- Doug Minett - 857
- Indigo – 856/810
- BookNet – no opinion

[Gary Dunfield – left meeting 3:00.]

BookNet Canada is to receive a response on preferences by Friday November 21st via an e-mail vote.

[An addendum of the vote summary as of November 27, 2003 has been appended to the minutes.]

Doug Minett outlined that independent retailers are to quote invoice number and price so the 857 is more practical. For 856/810 you have to do two passes on the data. The 857 would be ideal but 856/810 would be an acceptable compromise.

Follow up tasks:

MT – BookNet Canada will expect to receive responses by firm within the week on their position on the 856/810 vs. 857. We will expect committee members to have gone to relevant people in



their firm to come back with an informed response. Responses will be circulated back to group and call a vote on the basis of that data. From that decision we will start specification of documents.

BookNet Canada needs to do an impact analysis with firms regarding the 820 which is a summary of how committee firms are going to benefit, what it is going to save the company and how much it is going to cost to implement. For software developers we still need to know how much implementation is required and how many customers do you have that could be effected so we can extrapolate benefit.

The Request for Comment on the 820 will end at the beginning of January. All industry comments will be received by that time and will be reviewed in the January committee meeting.

Regarding the 820 Impact Analysis:

- questionnaire to assembled and circulated by BookNet Canada next week
- Responses to be received via e-mail by the beginning of the second week in January

If the 856/810 document set is selected a conference call will be booked within two weeks. If 857 is selected then we need to define the documents.

There will be no committee meeting in December but the January committee meeting will be held earlier in the month. Date to be set.

Meeting Adjourned 3:50



Addendum – 820 – 856/810 vs 857 Vote Summary as of September 27, 2003

856/810

Canbook
Fitzhenry and Whiteside
Harper Collins
Indigo
University of Toronto Press
Random House (decision based on working group discussions)
Scholastic Canada
Simon and Schuster
Wiley Canada

857

Gary Dunfield - Gaspereau Press (indicated that Gaspereau will also be satisfied with 856/810)
Doug Minett - Book Shelf

No opinion

BookNet Canada
HiPoint Software

Pending
Raincoast